

HIALEAH ESTATES PROPERTY OWNERS ASSOCIATION

5256 S. MISSION ROAD, 703-016 | BONSALL, CA 92003 | WWW.HIALEAHESTATES.ORG

SUBJECT: Minutes of Quarterly Open Board of Director's Meeting

LOCATION: Teleconference

DATE: June 30, 2020

IN ATTENDANCE: Greg Stearns, Mary Ann Dureau, Michael Collier, Jim Wetherald, Chris Trokey

1. **CALL TO ORDER:**

- a. Greg Stearns called the meeting to order at 7:01 PM

2. **APPROVAL OF MINUTES FROM LAST MEETING:**

- a. The board unanimously approved the minutes from the previous meeting.

3. **PRESIDENT'S REPORT:**

- a. **Sink Hole Repair:** Greg reported that the sink hole on Via Maria Elena was repaired by Rainbow water district. Thanks to the members in HEPOA and residents outside of HEPOA that helped with this effort.
- b. **Bushes and Shrubs Along Roads:** There are a few spots along our roads where the trees and bushes need to be cleared due to road hazards. Residents must trim these back to ensure safety of all in the neighborhood.
- c. **Annual Meeting:** The board discussed the annual meeting and reviewed multiple options. After much discussion, the board decided to conduct the annual meeting from our homes using a platform that supports both telephone and video. The board will send the meeting time and instruction at least 10 days prior to the meeting.
- d. **Real Estate Update:**
 - i. 6745 Via De La Reina (Cripps property): This property is for sale.
 - ii. 30333 Via Cuesta Ariba (Miller property): This property is for sale.

4. **TREASURER'S REPORT:**

- a. Reserve account balance as of May 31, 2020 was \$47, 406.05
- b. Operating account balance as of May 31, 2020 was \$14,411.59.
- c. Upcoming projected expenses: Update all official HEPOA documentation approx. \$5700
- d. Upcoming Revenue: HOA dues collected for 2020.

5. **SECRETARY'S REPORT:**

- a. Annual Calendar: The secretary reviewed the calendar as shown below.

Meeting/Event	Planned Date	Actual Date	Notes
CALENDAR 2020			
CY20 Q1 Meeting	March 2020	March 25, 2020	Meeting conducted as planned.
CY20 Annual Dues	April 2020	In Work	One member still owes dues
CY 20 Q2 Meeting	June 2020	June 30, 2020	
CY20 Annual Meeting	June 2020	July/Aug	Date TBD
CY20 Summer Block Party	Aug 2020	Cancelled	

CY20 Q3 Meeting	Sep 2020		
CY20 Q4 Meeting	Dec 2020		
CY20 Christmas Party	Dec 2020		

b. Key Actions:

- i. Update HEPOA Members List: Complete as the HEPOA member list has been updated.
- ii. Update Hialeah Directory: The secretary reported that the directory update is still in work and close to completion.

6. **OLD BUSINESS:**

- a. **HEPOA Property Beautification:** Board continues to support and remind members encouraging them to keep our community beautiful. The board wants to thank the Pidgeon family for leading the effort to decorate the bridge, as well as the families who helped with this effort.
- b. **Fire Prevention:** All property owners are reminded to ensure compliance with local regulations in regards to fire prevention requirements defensible area

7. **NEW BUSINESS:**

- a. **HEPOA Documentation:** The HEPOA formal documentation needs to be updated. The board has received multiple quotes, and after further discussion the board unanimously agreed to approve the motion to hire legal counsel to update all formal HEPOA documents. The board will briefly discuss this in the annual meeting and we will need the support and help from all members in the coming weeks.

8. **NEXT REGULAR MEETING:**

- a. The board stated that the next meeting will be the annual meeting to be held August 8 at 9:00 AM. Please look for email with meeting instructions.

9. **ADJOURNMENT:**

- a. The meeting was adjourned at 7:53 PM.